

## **CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE**

**TUESDAY 19 JANUARY 2010  
7.00 PM**

**Bourges/Viersen Room - Town Hall**

### **AGENDA**

**Page No**

**1. Apologies for absence**

**2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

**3. Minutes of Meeting held on 17 November 2009**

**1 - 8**

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commission. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

**5. Peterborough Safeguarding Children Board**

**9 - 18**

**6. Children's Trust Developments**

**19 - 22**

**7. Validated KS2 and KS4 Examination Data**

**23 - 24**

**8. Forward Plan of Key Decisions**

**25 - 40**

To consider the latest version of the Forward Plan.

**9. Work Programme**

**41 - 44**

To agree the current work programme and discuss future items.

## 10. Date of Next Meeting

Thursday 4 February 2010



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

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*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

#### Committee Members:

Councillors: P Thacker (Chairman), J Wilkinson (Vice-Chairman), S Allen, Y Lowndes, B Saltmarsh and N Khan

Substitutes: Councillors: Z Hussain, C Burton and J R Fox

Education Co-optees: Julie O'Connor (Roman Catholic Church Representative), Mr Frank Smith (Church of England Representative), Maggie Kirkbride (Parent Governor Representative), The Revd Canon Tim Elbourne, (Director of Education & Training), Diocese of Ely

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [paulina.ford@peterborough.gov.uk](mailto:paulina.ford@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE  
CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE  
HELD IN THE  
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

**17 NOVEMBER 2009**

<b>Present:</b>	Councillors Thacker MBE (Chairman), Allen, Lowndes, Saltmarsh and Khan	
<b>Also present</b>	Cllr Holdich	Cabinet Member for Education, Skills and University
	Cllr Scott	Cabinet Member for Children's Services
	Sue Lilley	Co-Chair of Carers Partnership Board
	Diane Brown	Carer and Member of Carers Partnership Board
<b>Officers in Attendance:</b>	John Richards	Executive Director, Children's Services
	Denise Radley	Executive Director of Adult Social Services
	Hedda Lilley	Project Manager Carers and Falls
	Chris Fisher	Head of Service, Children and Families (0-13)
	Paulina Ford	Performance Scrutiny and Research Officer
	Ruth Griffiths	Lawyer

**1. Apologies**

Apologies had been received from Councillor Wilkinson.

**2. Declarations**

There were no declarations of interest.

**3. Minutes of the meeting held on 15 September 2009**

The minutes of the meeting held on 15 September 2009 were approved as an accurate record.

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no requests for Call-in to consider.

**5. Supporting Carers in Peterborough**

The Executive Director of Adult Social Services introduced the report and informed the Committee that the Carers Strategy and Action Plan had been put in place to provide a framework for delivering support and services that would help achieve the best outcomes for carers.

There were a large number of carers in Peterborough who did not recognise themselves as carers and part of the action plan had been to raise awareness of the support and services available and to increase the ways of identifying carers. New initiatives had already increased the number of assessments and new money had also been found to fund more breaks for carers.

The Director introduced a group of seven young carers who gave personal accounts of their lives as carers. All of the carers were either currently responsible for looking after someone or had in the past caring responsibilities which ranged from looking after parents with severe depression to looking after severely disabled siblings. In some cases the carer was looking after parents and siblings with multiple problems. All of the carers stated that they had grown up very quickly and felt that they had missed out on being children but attending the Young Carers Group had made a difference to their lives. They informed the Committee that young people who were carers often missed out on doing the normal things that other young people liked to do including attending after school clubs, school trips and going out to play with friends. They often felt different from other children and had on occasions been bullied at school because the other children had not understood their circumstances. The Young Carers Group had given them opportunities to go on trips and take part in activities away from their daily responsibilities as carers and it also gave them the opportunity to talk to other young people who were in similar situations and who understood the difficulties they faced.

Observations and questions were raised and discussed including:

- Members told the young carers how proud they were of them and what special people they were to be coping with such enormous responsibilities at such a young age. They also commented on how brave they were to attend the meeting and give their personal stories and thanked them for coming to the meeting. Members commented that they had been unaware of the types of responsibilities young carers had to cope with and would support them in raising awareness of this.
- When asked by Members what else could be done for them, the young carers asked for:
  - i. 24 hour access to someone who they could talk to when in difficult situations.
  - ii. Raised awareness of the Young Carers Group to help people understand more about their lives.
  - iii. Provision of transport to help them get to activities. Activities were put on for the carers but sometimes they could not go because they could not get there.
  - iv. More support at school.
  - v. The opportunity to go on trips abroad as this was something they never had the opportunity to do.
- The carers asked the Committee if they would be able to support them with transport to activities. The Executive Director for Children's Services promised that he would look into what could be done for them.
- The carers asked the Committee if there was a way that the Council could work with them to raise awareness and help identify other young carers. The Executive Director for Children's Services told them that he was committed to working with them and Councillors to ensure that this happened. It was important to identify all young carers so that they received the support that they needed as some carers had not come forward because they were afraid that their families would be split up. The support they would receive would always work towards keeping the family together and they should not be afraid to come forward.

Two adult carers attended the meeting and gave personal statements about being carers. Both were members of the Carers Partnership Board and one was Co-Chair and they reported that the Carers Partnership Board had been operating well. They had instigated a pre-meeting for the partnership board which allowed carers an opportunity to raise issues for the agenda at the main meeting and this allowed key issues to be progressed more quickly. The carers also acknowledged that the emergency respite service was a wonderful service.

The carers raised the following issues:

- i. Getting information out to carers was difficult and currently tended to be passed on by word of mouth.
- ii. Getting through to the correct people when phoning the Council's 747474 switchboard number had often proved difficult. The switchboard operator was

unable to help as they had no knowledge of the individual cases and often gave incorrect information. The call would then be transferred to another area where there would usually be an answer phone so a message had to be left and often the call was not returned. Carers would prefer to speak to someone directly rather than leave a message on a machine.

- iii. There were sometimes difficulties in getting appointments with Social Workers.
- iv. There was an out of hours service but there had been reported instances when no one could be contacted.
- v. The complaints procedure could be improved.
- vi. More out reach support was required for people who were carers for people who had dementia.

An expert witness came forward from the public gallery and spoke about her experiences as a carer to three children one of whom was severely disabled. She spoke to the Committee about problems that had occurred when her disabled child had been in hospital and had been discharged with oxygen but she had not been given any training on how to use it. She also advised that she had not met the criteria for the Direct Payments service and felt that it was a complicated process which needed to be looked at. The Executive Director for Children's Services advised the Committee that from 1<sup>st</sup> April there would be a fully integrated Children's Service which would alleviate a lot of problems. The Executive Director for Adult Services informed the Committee that the current legislation on Direct Payments prevented them being paid for health services.

Observations and questions were raised and discussed including:

- Members asked if the Peterborough Young Carers Project, which was run by the Peterborough Council for Voluntary Service (PCVS), was going to continue. Members were advised that the contract with PCVS would run until end of March 2010 and that the Young Carers Steering Group was looking at a new specification for the service to be provided by the PCVS.
- Members noted that the report mentioned the needs of carers in a diverse population and asked what were the specific needs of carers in black and minority ethnic (BME) communities and how was this being tackled. Members were advised that Community Leaders had been written to and had been asked to make contact with officers to discuss the needs of BME Communities. Members felt that service providers within BME Communities should be contacted as they knew what services were needed. Councillor Khan offered to work with officers to help identify the correct people to contact to find out the needs of the carers within the BME community.

### **ACTION AGREED**

1. The Project Manager for Carers and Falls to work with Cllr Khan to identify the correct contacts within the BME Community to ensure that carer's needs are identified.
2. That the Peterborough PCT Carers Strategy and Action Plan be brought back to the Committee in a year's time to scrutinise if it had made a difference.

### **RECOMMENDATIONS**

It is recommended that the Cabinet Members for Health & Adult Social Care and Children's Services and the Executive Directors for Children's Services and Adult Social Services acknowledge the issues raised by the Young Carers and Adult Carers by:

1. Requesting that officers investigate the feasibility of implementing the following wishes submitted by the Young Carers and report back to the Committee at a future date.
  - a. Provide transport to enable Young Carers to get to activities.
  - b. 24 hour access to someone who they can talk to when in difficult situations.

- c. Raise awareness of the Young Carers Group.
  - d. More support at school.
  - e. The opportunity to go on trips abroad.
2. Requesting that officers investigate the improvement of services around the issues raised by the Adult Carers and report back to the Committee at a future date.
- a. Improved ways of getting information out to carers.
  - b. Improved services for carers when using the Council's 747474 switchboard number. This to include further training for switchboard operators to increase their knowledge on services available for carers.
  - c. Improved appointments system with Social Workers.
  - d. Access to out of hours services.
  - e. Reviewing the Adult Social Care complaints procedures by considering the views of carers.
  - f. Out reach support required for carers of people with dementia.

## **6. Portfolio Progress Report from Cabinet Members relevant to the Committee**

The Cabinet Member for Education, Skills and University gave a presentation to the Committee about the progress that had been made on delivering the 14 – 19 Agenda in Peterborough.

The Committee were informed that four Diplomas had been successfully launched in September 2009 and three further Diplomas had been approved for implementation in September 2010 and 186 learners had taken up the diplomas so far. Under vocational learning a strategy was in place for a growing number of apprenticeships through the public sector and 18 learners were studying for Level 2 Young Apprenticeships in Construction. From September 2010 there would be a Level 1 Young Apprenticeship programme targeted at potential NEETs (Not in Education, Training or Employment). Team Peterborough had continued to drive development of structures to support city-wide curriculum collaboration through:

- Common timetabling arrangements
- Common application processes 14 -19
- Common protocols and agreements

470 learners moved to other centres across the city to experience part of their learning. 200 businesses had become involved in Diploma delivery in the City, including the Norwich and Peterborough Building Society who were working with students on the IT Diploma and the developer behind Peterborough's Garden Park project who supported the Diploma in construction and the built environment.

The performance for NI 117 - 16 to 18 year olds who were not in education, training or employment (NEET) had improved on last years figure. In October 2009 the figure was 9.5% (569 young people) compared to October 2008 when the figure was 9.7% (761 young people). The percent of young people who were in a 'not known' situation had also improved from last year, in October 2009 'not known' was 5% (315 young people) compared to a October 2008 figure of 12.2% (1086 young people). The Committee was advised that there had been 200 less jobs this year which meant more children had become NEET's. A panel had been set up to look at employer involvement and was currently working with 200 employers and there were also plans to offer 36 placements for NEETs in the Council, of which most would be in Children's Services. The Council was also looking to offer young offenders work experience.

Observations and questions were raised and discussed including:

- Members asked what was happening with the John Mansfield Skills Centre as it had a good reputation for dealing with NEETs. The Cabinet Member advised that if courses were not going to be funded at John Mansfield then they would run elsewhere.
- Members asked the Cabinet Member what was the most challenging part of his portfolio. The Cabinet member advised that Peterborough had a low skills level and the challenge was to attract a higher level of skilled employment and therefore raise attainment levels in Peterborough and raise aspirations. The Cabinet Member was working with young people to produce a leaflet on raising aspirations.

The Cabinet Member for Children's Services gave a presentation to the Committee on the progress that had been made on the Corporate Parenting portfolio. The Committee were reminded that Safeguarding Children was the responsibility of all Councillors and the Corporate Parenting Group had produced a Pledge which all Councillors would be asked to sign. The Pledge would give details of what the Council would be expected to provide for children in care and an information pack would be put together to make sure all councillors knew what their Corporate Parenting responsibilities were. This Pledge would come to this Committee in March so that each member of the Committee could sign it. Many looked after children did not achieve as well as children who were not in care and in Peterborough there had been more children in care per 10,000 than anywhere in England and our Statistical Neighbours.

Members were informed of the Children in Care Council which was formed approximately 18 months ago. The Council gave children a chance to shape and influence the parenting they received and helped to shape the agenda for the overall strategy for children. Members of the Council attended the Corporate Parenting Group twice per year and were actively engaged in developing the Pledge.

Members were advised that the key national indicators linked to children in care were:

- NI 61 Stability of LAC (Looked After Children) adopted following an agency decision
- NI 62 % of children at 31 March with 3 or more placements during the year
- NI 63 % of children who have been looked after for more than 2 ½ years etc
- NI 66 Children who's cases had all been reviewed within the statutory time limits

Other important statistical information given to members with regard to children in care was:

Participation of children in their reviews	94.2%
Number of children adopted	12
Number of children placed for adoption	23
Fostering and adoption services	adequate
Allocation to Qualified Social Worker	100%
Numbers of care leavers at university	7

The Cabinet Member advised that she was very proud of all the good work that young people were doing in Peterborough but as a Council there was a need to raise awareness of young carers and the Cabinet Member was committed to talking to people about a strategy for raising awareness of young carers.

Observations and questions were raised and discussed including:

- Members asked how difficult it was to get new foster parents and the Cabinet Member advised that it was very difficult. The Executive Director for Children's Services advised that there had been 160 enquiries this year for possible foster carers but it took four to six months for assessments to take place and only one out of ten was approved. The drop out rate was very high and the stock of foster parents had not increased because some of

them were now retiring. Advertisements were put into Your Peterborough and there were continuous campaigns to attract new foster parents.

- Members asked who sat on the Corporate Parenting Group. Officers advised that all Councillors could be part of the Corporate Parenting Group.
- Members asked how the number of children in care could be reduced. The Cabinet Member advised that if a child needed to be cared for then it would be but there were alternative ways that a child could be cared for other than going into care. The Executive Director for Children's Services advised that there had been too many children in care when he first joined but every child's case had been rigorously reviewed and some children had gone back to their families. There had been a 10% rise of children in need over the past year due to children not going into care. Members felt that in some cases if the child stayed within the extended family they could still be at risk and wanted to know what kind of mechanisms were put in place to ensure they were safe. The Executive Director for Children's Services advised that a Child Protection Plan would be put in place to ensure the child's safety.

#### **ACTION AGREED**

1. That the Cabinet Member for Education, Skills and University and Cabinet Member for Children's Services return to the Committee on 16 March 2010 to give a further update on the progress of their portfolios.
2. That the Cabinet Member for Children's Services bring to the Committee on 16 March 2010 the Pledge from the Corporate Parenting Group for all members of the Committee to sign.

#### **7. Update on Action Plan to Address Ofsted unannounced Inspection Outcomes**

Further to the last meeting where the inspection letter and action plan from the recent Ofsted unannounced inspection of contact, referral and assessment services were considered, the Executive Director for Children's Services was now reporting on the progress of the delivery of the action plan. The Executive Director advised that Members should feel assured that all the issues raised in the Ofsted letter had now been addressed and were being fully implemented.

#### **ACTION AGREED**

Members noted the report and felt assured that if Ofsted were to arrive unannounced the action plan would have addressed all the issues raised at their previous inspection.

#### **8. Forward Plan of Key Decisions**

The Committee received the latest version of the Council's Forward Plan, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

#### **ACTION AGREED**

The Committee noted the Forward Plan and agreed that there were no items to bring to the Committee.

#### **11. Work Programme**

Members considered the Committee's Work Programme for 2009/2010 and discussed possible items for inclusion.



**ACTION AGREED**

To confirm the work programme 2009/10.

**12. Date of Next Meeting**

19 January 2010

The meeting began at 7.00 and ended at 9.30pm

CHAIRMAN

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<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY PANEL</b>	<b>Agenda Item No. 5</b>
<b>19 JANUARY 2010</b>	<b>Public Report</b>

## **Report of the Director of Children's Services**

**Report Author – John Richards**

**Contact Details - Tel: 863600 john.richards@peterborough.gov.uk**

### **REPORT TITLE: Peterborough Safeguarding Children Board.**

#### **1. PURPOSE**

The purpose of this report is to comment on the work and progress of the Peterborough Safeguarding Children Board [PSCB] in improving the safeguarding arrangements for children in Peterborough. It sets out the challenges to the PSCB of its own development and relationship with the Children's Trust, and summarises the practice performance and developments in the arrangements for safeguarding children in Peterborough.

#### **2. RECOMMENDATIONS**

The panel should scrutinise and consider:

- if they are satisfied with the delivery of services to safeguard children, and
- the future direction of the PSCB

#### **3. LINKS TO SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

Safeguarding is a corporate priority and there are some key targets and indicators in relation to safeguarding that are in the LAA.

#### **4. BACKGROUND**

##### **4.1 Development of the PSCB**

The Peterborough Safeguarding Children Board is a statutory Board established under section 13 of the Children Act 2004. It's purpose is to co-ordinate and ensure the effectiveness of local arrangements and services to safeguard and promote the welfare of children, and in so doing having regard to the five every child matter outcomes and provision of optimum life chances for children and young people.

The report of Lord Laming published in March 2009 which commented on the effectiveness of Childrens Trusts and Safeguarding Boards reflected on the need for Children's Trusts to effectively discharge their section 10 and section 11 responsibilities and recommended that the safeguarding Board should scrutinise the delivery of those services and report to the Trust on how well it is doing through an annual report. It also clearly recommended that the Chair of the Board should now be required to be independent.

The PSCB has a tradition of an independent chair, however, in December 2008 the then independent chair retired after two years in the role. The DCS took on this role temporarily but with the recommendation from Lord Laming this became untenable even as a temporary measure. The PSCB has had a transitional independent chair since June 2009 and it is hoped the role will be successfully recruited to in January 2010.

In September 2009 the PSCB had a development day and considered the future arrangements of the Board and its relationship with the Children's Trust. A new governance model is to be established which forges a strong collaboration of the two entities and the interface between delivery and scrutiny. This model has been debated at both the Trust and the Board and will be signed off by both in January 2010. It is attached as an appendix for your information.

Reflective of this new model the PSCB undertook an analysis and evaluation of safeguarding services delivered by the Trust measured against the recommendations of the Laming Report. As a result of this the first task of the shared function group – the stay safe partnership – will be to draw together all delivery arrangements into a comprehensive Safeguarding Strategy.

A further development for the PSCB is the arrangements for all Serious Case Reviews [SCR's] to be evaluated by Ofsted and for the rating of these to inform the overall performance rating of Childrens Services and the Local Authority through the inspection and CAA framework. Following two previous SCR's being rated as inadequate the PSCB improved the procedures, processes and support to staff involved in these. In particular the briefings given to authors of Individual Management Reviews [IMR's] and the action plan framework have received praise from Government Office.

There has been one SCR since which was evaluated as adequate by Ofsted.

In accordance with the Children Act 2004 a Child Death Overview Panel [CDOP] has been established jointly with Cambridgeshire and this now has an established reporting mechanism. This panel looks at all child deaths and analysis the local information and trends for causes of child deaths.

Early in 2010 the collaborative stay safe partnership will establish a Quality assurance programme that fulfils the requirements of the Board and the Trust and will also develop further the media and communication strategy.

Following on from Lord Laming's report, the Board will co-ordinate the consultation of the changes to the national guidance "Working Together to Safeguard Children" (2006) and then amend all local safeguarding policy and procedures.

## **4.2 Summary of Service Delivery**

In 2006 the Joint Area Review [JAR] rated safeguarding inadequate, and in December this year the annual Ofsted rating was that children's services performed adequately. There has been a transformation in the way the business of Childrens services is organised and delivered. That transformation is not yet complete and a full integration model and delivery through localities plan will be achieved by April 2010.

However, Children's Social Care has undergone some changes which has included relocation and co-location of services, an increase in the number of qualified social workers and an improved performance management framework. Of the eleven key safeguarding performance indicators that are monitored, whereas in 2006 we were only achieving equivalent to our statistical neighbours and national average on one indicator, the Department is now achieving above on seven indicators, equivalent on one and the other three have all achieved the local targets set.

The number of initial assessments and their timeliness has improved. Effective assessment and care planning has reduced the numbers of children in care and the number of children subject to a child protection plan. There are dedicated children in need teams offering earlier support and improved services such as placement support, threshold to care and family group conferences.

All children subject of a child protection plan have an allocated qualified social worker, there are no children that have been subject of a plan for more than two years, and re-registration is 10% against a target of 16%. This suggests that intervention is effective.

The service underwent an unannounced inspection in July 2009 and despite the vulnerabilities of vacancies in Referral and Assessment service it was found that the response to referrals was “timely, consistent with thresholds and helped keep children safe.” Managers are, however, consistently aware that the quality of work must be maintained and to this end, quality assurance audits are regularly undertaken. As a result of these, practice notes are issued and training/development initiatives are put in place.

There has been a reduction of the numbers of children in care and the current rate per 10,000 is 80. This is still higher than our statistical neighbours.

All children in care have a allocated qualified social worker and the timeliness of statutory reviews at 98% remains consistently above the average target.

Placements are very stable at 8% which is in the upper quartile performance for the UK.

Vulnerabilities remain in the referral and assessment service because of the repeated inability to appoint permanent managers and staff but the throughput of work is currently manageable. Quality of decision making and case work will continue to be scrutinised and developed. 2010 will see the service remain a citywide one but develop integrated teams for children in need children in care, and safeguarding. This will strengthen the strategic multi-agency performance and complement the good multi agency working that operates at practitioner level in response to safeguarding.

## **5. KEY ISSUES**

The committee need to consider that sufficient is being done to strengthen safeguarding services both operationally and strategically, and consider that the governance arrangements between the PSCB and the Childrens Trust is sufficiently robust.

## **6. IMPLICATIONS**

The implications of the new governance and accountability framework are that all partner agencies will need to ensure that managers and staff are working to the new model.

## **7. CONSULTATION**

All Children’s Trust and Safeguarding Board partners have been consulted about the changes proposed.

## **8. EXPECTED OUTCOMES**

The expected outcomes of the proposed strategic model and governance arrangements will be to improve safeguarding further for children in Peterborough.

## **9. NEXT STEPS**

Once approved in full, the new model will be implemented. This is expected to be from March 2010.

## **10. BACKGROUND DOCUMENTS**

The protection of children in England: A progress report. Lord Laming. March 2009-12-24  
Charting the improvements September 2009

## **11. APPENDICES**

Appendix 1 - Governance and Accountability Framework  
Appendix 2 - PSCB and Children’s Trust Governance Model

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# Governance and Accountability Framework



## Peterborough Safeguarding Children Board

## Children's Trust Partnership Groups

- Policies and Procedures
- Serious Case Reviews
- CDOP
- Training

- Be Healthy
- Stay Safe
- Enjoy & Achieve
- Make a Positive Contribution
- Achieve Economic Wellbeing

## Staysafe Partnership

QA (Section 11)  
Communication, Media,  
Marketing and Awareness

Shared Function

Scrutiny Function  
LSCB Annual Report

Delivery Function  
CYPP

## Annual Safeguarding Forum

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## **Introduction**

“...Regular dialogue between the Children’s Trust and the LSCB, should demonstrate that all functions of both the LSCB and the Children’s Trust are being effectively discharged.” (*Laming: The protection of children in England: A progress report (March 2009)*)

This document is supplementary to the constitutional documents of the Children’s Trust and the Safeguarding Board in Peterborough. It identifies the changes to the functions of each to more effectively promote collaborative working to promote and ensure children in Peterborough are safeguarded. Please read in conjunction with the governance diagram.

The Lord Laming in his progress report clarified that the responsibility for improving outcomes for children, including staying safe is the responsibility of the Trust but that the responsibilities of the LSCB is to be assured that multi agency partners in each area are co-operating to safeguard and promote the welfare of children.

In order to effectively discharge the requirements of recommendation 9 and recommendation 53 in particular of Lord Laming’s report and have that “effective dialogue” the following governance model is proposed:

**Childrens Trust** represents the co-operation arrangements under Sec 10 of the Children Act 2004 and is responsible for strategic development and delivery of children’s services across the five outcomes. Most agencies with a duty to cooperate also have a duty to safeguard.

**Peterborough Safeguarding Children Board** under sections 13/14 Children Act 2004 has statutory responsibility for ensuring children’s services [The Trust] enact Section 11 in all their activities. They must also be assured that those arrangements are effective and having a positive impact on the safety and wellbeing of children and young people co-ordinate and ensure effectiveness.

For the purposes of the governance arrangements in Peterborough, the PSCB’s primary function will be that of scrutiny and advisory. The Trust’s primary function will be that of delivery and performance. An overarching Safeguarding Strategy will be the means by which both fulfil their functions and responsibilities, and the PSCB will report on the effectiveness of the strategy and both organisations through the annual report as recommended by Lord Laming.

This definition and model enables the functions of the PSCB to be clarified and the shared functions of both the Board and Trust to be identified. The shared functions will be delivered through the stay safe partnership.

## **Key Functions of the PSCB:**

The following sub groups will operate under the auspices of the PSCB:

## **Policies and Procedures**

The PSCB has responsibility for:

- developing and implementing local safeguarding procedures
- ensuring CT appropriately applies policies, procedures and protocols

- engaging with, receiving, researching and disseminating national guidance, good practice and initiatives e.g. The PSCB would build primary relationship with National Safeguarding Delivery Unit NSDU, and Government Office Safeguarding Advisers.

The PSCB will oversee and identify areas of good practice and areas requiring further practice development and/or protocols for local delivery eg; recommendations from an SCR on inspection.

The PSCB will “horizon scan” National good practice and new national guidance and will keep the Trust informed of those.

### **Serious Case Review Process**

The PSCB will have responsibility for:

- managing the process of undertaking a SCR
- appointing an independent SCR panel chair and independent overview writer
- quality assuring the documentation and process
- ensuring Ofsted requirements and national guidance [Working Together] are fulfilled.

The PSCB will lead the reviews of serious cases which may indicate operational safeguarding arrangements within the Children’s Trust and across agencies may not be of a satisfactory standard.

The PSCB will co-ordinate and disseminate the lessons to be learned and monitor the effectiveness of the Board and the Children’s Trust to deliver against the actions recommended by the SCR.

The PSCB has responsibility for ensuring that the collaborative response of the Children’s Trust and the Board for an SCR meets the Ofsted regulatory requirements and inspection standards.

### **Child Death Overview Panel [CDOP]**

The PSCB will have responsibility for the statutory CDOP process. The PSCB will disseminate the work of the panel to the Children’s Trust to inform strategic service development where relevant.

### **Safeguarding Training**

The PSCB will have responsibility for;

- ensuring there is an effective safeguarding training strategy that is compatible with the childrens services Workforce Development Strategy.
- Being assured that the Childrens Trust workforce in individual and integrated services are being appropriately trained.
- Validating training provided.
- Reporting to the trust on the effectiveness of training.

### **Key Functions of the Childrens Trust**

The Children’s Trust will strategically develop and deliver services for all children in Peterborough promoting the priorities of the Children and Young Peoples Plan [CYPP]

and achieving improvements across the five every child matter outcomes. [SHAPE] This is done through structure of the partnership groups which reflect the outcomes and the infrastructure.

- **S**taying safe
- Being **H**ealthy
- **A**chieving and enjoying
- Making a **P**ositive contribution
- Achieving **E**conomic wellbeing

The groups are not mutually exclusive and all children need to “be in good shape” and achieve in all outcomes.

Safeguarding will be a consideration in all outcome groups but is predominantly delivered through the Staying Safe Partnership Group.

In order that this partnership group delivers services of a good standard it will benefit from the close scrutiny and advice of the PSCB.

Similarly the PSCB in order to effectively monitor safeguarding delivery needs a clearer understanding of what is delivered.

This is where a shared delivery and scrutiny role can best fulfil the primary functions of both the Board and The trust.

### **Childrens Trust and PSCB shared Functions**

The following will be shared functions discharged through the stay safe partnership. Member ship will be extended to the Board manager and training manager.

#### **Quality Assurance:**

- National Safeguarding Indicators (under consultation post Laming) are a key source of evidence about a local service performance.

The Indicators form part of the area CAA inspection process and is an integrated approach to measure how well partners serve the local population. The Ofsted Inspection of Safeguarding is a key contribution to the CAA. The CT will own the strategy to deliver targets and the PSCB has the responsibility to monitor the effectiveness of targets on performance to safeguard children.

It is therefore more effective for the Board and the Trust to collaborate on a Quality Assurance framework to measure practice availability, process, capacity and outcomes across the trust.

The Stay Safe partnership Group will develop and implement the QA framework for safeguarding.

### **Section 11 Compliance.**

The function of monitoring partners discharge of responsibilities will be incorporated into the Stay Safe Partnership Group.

### **Communication**

Promoting public and professional awareness of local safeguarding issues require a Communication Strategy that includes how safeguarding will be positively marketed and promoted through the media. The impact of such a strategy has greater authority if the

Trust and the Board equally promote safeguarding. It is proposed a collaborative strategy is advertised and implemented through the Stay Safe Partnership Group with a protocol setting key leads for particular stories.

The priorities of the Trust to be delivered will be managed through an overarching safeguarding strategy which will encompass safeguarding requirements at universal, targeted and specialist levels. It will be monitored through the staysafe partnership.

The PSCB will be responsible for the annual report to the Children's Trust which will be drafted through the collaborative group of the stay safe partnership.

Debbie Brayshaw  
Judy Jones  
Jo Bramwell  
December 2009.

<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 6</b>
<b>19 JANUARY 2010</b>	<b>Public Report</b>

## **Report of the Director of Children’s Services**

**Report Author – Stephen Sutherland**

**Contact Details – [stephen.sutherland@peterborough.gov.uk](mailto:stephen.sutherland@peterborough.gov.uk)**

### **CHILDREN’S TRUST DEVELOPMENTS**

#### **1. PURPOSE**

- 1.1 For the Creating Opportunities and Tackling Inequalities Scrutiny Committee to scrutinise and comment on the progress and impact that the Children’s Trust has made on the provision of services to children and young people.

#### **2. RECOMMENDATIONS**

- 2.1 To scrutinise and comment on the progress and impact that the Children’s Trust has made on the provision of services to children and young people and make any necessary recommendations.
- 2.2 To determine the frequency with which the committee would wish to review and scrutinise the progress and impact that the Children’s Trust is making.

#### **3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

- 3.1 The Children’s Trust Partnership Board is the statutory partnership responsible for ensuring the delivery of all outcomes for children and young people, with a particular focus upon those within the Sustainable Community Strategy, Local Area Agreement and statutory Children and Young People Plan.

#### **4. BACKGROUND**

- 4.1 Statutory duties in the Children Act 2004 require every local authority to work with partners, through Children’s Trust arrangements, to devise and implement strategies to improve outcomes for children aged 0–19 years (25 for those with additional needs).
- 4.2 Children’s Trust arrangements refer to the totality of change needed to deliver better and more responsive integrated services – including arrangements for integrated working, comprising joint planning and commissioning, integrated processes and integrated front-line delivery for improved outcomes for children, young people and families. Children’s Trust arrangements set out accountabilities for decision making and spending, and involve children, young people and families in doing so.
- 4.3 In order to meet these requirements, Peterborough established a Children’s Trust Partnership Board in April 2008, underpinned by a formal Memorandum of Agreement. A wide range of partners are represented on the Board, including the local authority, primary care trust, police, schools and voluntary and community sector representatives.
- 4.4 The Apprenticeships, Skills, Children and Learning Bill 2009 (which received Royal Assent in November 2009) makes the establishment of a Children’s Trust Board a statutory requirement for all areas.

- 4.5 The role of the local authority's overview and scrutiny function in relation to Children's Trusts is highlighted within new DCSF draft guidance published in November 2009:

"A local authority overview and scrutiny committee may review or scrutinise decisions made or actions taken with or in connection to the discharge of functions which are the responsibility of the executive or the authority, which include the delivery of children's services. In doing so, the Scrutiny Committee can request information from the children's Lead Member and LAA (Local Area Agreement) partners and make reports or recommendations to the authority or executive on matters relating to children and young people in the area, **covering the full range of services for children and not just those commissioned or provided by the local authority itself.**"

## 5. KEY ISSUES

- 5.1 Detailed below is a summary of key decisions and developments made at the Children's Trust Partnership Board since April 2009:

- The Board have agreed a new integrated processes framework for the city. The framework will be launched in January 2010, and sets out how practitioners can use the Common Assessment Framework to ensure children and young people receive services that meet their needs. (December 2009)
- The Board have agreed new Safeguarding Commissioning Standards – these ensure that all commissioned services meet minimum criteria for Safeguarding, and will be applied to all contracted services. The board is recommending the standards be used as an assessment for all services. The standards will be launched at the Children's Trust Conference in January 2010. (December 2009)
- The Board have agreed a programme of events to involve children and young people in Children's Trust Board Meetings (November 2009)
- The Board have agreed new Safer Employment Standards for all trust partners (November 2009)
- The Board have engaged in a review of local practice in relation to Safeguarding following the Lord Laming Enquiry. The Board approved a final report and accepted recommendations from the Peterborough Safeguarding Children Board (November 2009)
- The Board have approved and endorsed the 14-19 Education Plan (September 2009)
- The Board have established a task group to review cohesion concerns amongst young people in Central Ward (September 2009)
- The Board have agreed an Equality Impact Assessment process for all Children's Trust decisions. They have requested the production of an Equality and Diversity Framework for the Trust (May 2009)
- The Board have agreed the 2009 Children and Young People Plan, setting out a clear vision for children and young people in the city, shared priorities and key areas of focus for the year 2009/10 (April 2009)
- The Board have agreed a Strategic Joint Commissioning Framework for the Children's Trust (April 2009)
- In addition, the Board have monitored the implementation of a range of projects and programmes, including:
  - The Children's Services Transformation Programme / Delivering through Localities
  - The Family Information Service
  - Organisational arrangements within Peterborough Community (Health) Services
  - Aiming High Project
  - Information Sharing and ContactPoint
- Finally, the board have been regularly monitoring and challenging performance in relation to Children's Services National Indicators. In addition, they have been monitoring local preparations for the Comprehensive Area Assessment.

- 5.2 Detailed below is a summary of major upcoming agenda items and decisions for the Children's Trust Partnership Board in early 2010:
- 2010/11 Children and Young People Plan Annual Review
  - Children's Trust Equality and Diversity Framework and Strategy
  - Young Runaways Action Plan
  - Workforce Development Strategy
  - Update on Multi-Systemic Therapy project
  - School Sports Partnership – Vision and Strategy
  - ContactPoint Protocols
  - Children's Trust Value for Money Framework
  - Children's Trust / Peterborough Safeguarding Children Board Governance Proposals (following a Lord Laming recommendation)
  - Young People's Accommodation and Housing Related Support Strategy
  - Review of Children's Trust arrangements in light of new statutory guidance
  - Update on 21<sup>st</sup> Century Schools developments
- 5.3 In November 2009, the DCSF published new draft guidance relating to the function of Children's Trusts. Key features of this guidance include:
- The Children's Trust Board is now a statutory requirement. It has new responsibilities for the production, resourcing and delivering of the Children and Young People Plan (previously a local authority responsibility).
  - There are new statutory partners to the Children's Trust, including schools, colleges, academies, pupil referral units and Job Centre Plus.
  - There are additional partners who are recommended to be members of a Children's Trust Board, including representatives from Children's Centres, diocesan boards of education and private sector providers.
  - The Children's Trust Board has a new power to request information from partners relating to the fulfilment of its functions.
  - The guidance sets out new expectations in relation to the joint funding of Children's Trust functions.
  - All new areas are required to produce 'new-style' Children and Young People Plans by April 2011. There are new requirements relating to the content of the plan.
- 5.4 In light of the new expectations placed upon Children's Trust Boards, the development of locality based services and the review of the Greater Peterborough Partnership arrangements, the Children's Trust Partnership Board will continue to monitor and review its operations to ensure that the partnership is improving outcomes in the most effective and efficient way possible.

## **6. IMPLICATIONS**

- 6.1 As outlined above, the Children's Trust Partnership Board is now statutory. The Board is responsible for ensuring the delivery of improved outcomes for all children and young people within the city.

## **7. CONSULTATION**

N/A

## **8. EXPECTED OUTCOMES**

- 8.1 Creating Opportunities and Tackling Inequalities Scrutiny Committee to scrutinise and comment on the progress and impact that the Children's Trust has made on the provision of services to children and young people.

**9. NEXT STEPS**

- 9.1 It is recommended that the Creating Opportunities and Tackling Inequalities Scrutiny Committee receive regular reports relating to the work of the Children's Trust at an appropriate frequency.

**10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

**11. APPENDICES**

None



<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 7</b>
<b>19 JANUARY 2010</b>	<b>Public Report</b>

## **Report of the Director of Children's Services**

**Report Author – Mel Collins – Assistant Director Learning and Skills**  
**Contact Details – 01733 863730**

### **REPORT TITLE: Validated KS2 and KS4 Examination Data**

#### **1. PURPOSE**

The Committee received a presentation on the un-validated examination results in September 2009, but have not received the validated KS2 and KS4 results (KS2 results were validated in December 2009 and KS4 in January 2010). This report now presents the validated data.

#### **2. RECOMMENDATIONS**

To scrutinise and comment on the validated data and to make any necessary recommendations to improve data further in 2010.

#### **3. LINKS TO SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

Examination data forms a key part of improving learning outcomes within the Sustainable Community Strategy and the Skills and Education priority within the Creating Opportunities and Tackling Inequalities priority of the LAA.

#### **4. BACKGROUND**

Un-validated exam data has already been presented to this Committee and this report is an update to previous reports as KS2 and KS4 data which is now validated.

#### **5. KEY ISSUES**

For the Committee to note:

- The importance of good examination data and Ofsted outcomes for Peterborough
- The improving picture in nearly all 2009 examination data
- Expectations for 2010 data
- The improving picture of Ofsted inspections within the city 2009

The validated KS4 data is not available until the 13<sup>th</sup> January 2010 therefore a power-point will be presented to the Committee at the meeting detailing data outcomes.

#### **6. IMPLICATIONS**

Examination data has an impact on a variety of key areas:

- LAA outcomes and any subsequent reward grant
- CAA ratings for Children's Services
- Successful Ofsted outcomes for schools and settings
- Morale of school staff and LA officers
- Community cohesion and community confidence
- Reputation of the city locally, regionally and nationally in relation to statistical neighbours and national comparator data

**7. CONSULTATION**

All examination data is shared with schools and settings, other council departments, through the LAA and CAA process and with council leaders, key politicians and the local media.

**8. EXPECTED OUTCOMES**

The Committee to note improvements in the 2009 data, challenge LA officers on 2009 outcomes and discuss current schools, settings and LA actions to improve outcomes for 2010 and beyond.

**9. NEXT STEPS**

Validated examination data will be shared with the Leader of the Council, the two portfolio holders for Children's Services, the Chief Executive and her Corporate Management Team, with the Greater Peterborough Partnership, Children's Services Director's Leadership Team and the Children's Trust Partnership Board. Examination data is also reviewed monthly through the LAA reporting process.

**10. BACKGROUND DOCUMENTS**

DCSF data sets.

**11. APPENDICES**

None

<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 8</b>
<b>19 JANUARY 2010</b>	<b>Public Report</b>

## **Report of the Solicitor to the Council**

**Report Author** – Paulina Ford, Performance Scrutiny and Research Officer

**Contact Details** – 01733 452508 or email paulina.ford@peterborough.gov.uk

### **FORWARD PLAN – 1 JANUARY TO 30 APRIL 2010**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Creating Opportunities and Tackling Inequalities Scrutiny Committee outlining the content of the Council's Forward Plan.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 A new version of the Forward Plan will be issued on 18 January and copies will be tabled at the meeting.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 JANUARY 2010 TO 30 APRIL 2010**

## FORWARD PLAN OF KEY DECISIONS - 1 JANUARY 2010 TO 30 APRIL 2010

During the period from 1 January 2010 To 30 April 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [lindsay.tomlinson@peterborough.gov.uk](mailto:lindsay.tomlinson@peterborough.gov.uk) or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- Carbon Challenge
- Land Transactions to Enable Expansion and Relocation of a Primary School
- Compost Contract Extension
- Sale of Land at Dickens Street Car Park
- Award of Contract – Nene Valley Primary School
- Local Transport Plan Capital Programme of Works 2010/11
- Award of Contract – Heltwate School

## JANUARY

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Carbon Challenge</b> To enable the development of around 350 Zero Carbon homes on land in the South Bank regeneration area</p>	January 2010	<p><b>Cabinet Member for Strategic Planning, Growth and Human Resources</b></p>	Sustainable Growth	Internal departments as appropriate	<p>Shahin Ismail Head of Delivery Tel: 01733 452484 shahin.ismail@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>
<p><b>Automatic Number Plate Recognition System (ANPR)</b> Authority to award the contract in partnership with the Police and Cambridgeshire County Council for the procurement of ANPR cameras to provide real time journey time data</p>	January 2010	<p><b>Cabinet Member for Neighbourhoods, Housing and Community Development</b></p>	Environment Capital	External and internal stakeholders as appropriate	<p>Susan Fitzwilliam Development Officer Tel: 01733 452441 susan.fitzwilliam@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>

<p><b>Midland Highway Alliance - Junction 8 Roundabout Improvements and Welland Road Traffic Mitigation Projects</b> To appoint a contractor for the works.</p>	January 2010	<b>Cabinet Member for Neighbourhoods, Housing and Community Development</b>	Environment Capital	Internal stakeholders as appropriate.	Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborou gh.gov.uk	Public report will be available from the Governance Team one week before the decision is made
<p><b>Extension to Hampton Hargate School</b> Authority to award contract for the construction of an extension to Hampton Hargate Primary School</p>	January 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate.	Isabel Clark Planning & Development Manager Tel: 01733 863914 isabel.clark@peterborough.go v.uk	Public report will be available from the Governance Team one week before the decision is made
<p><b>Children's Services Learning Platform</b> Authority to take up a one year extension on the contract awarded to RM Education PLC in July 2007 for the supply of a Children's Services Learning Platform</p>	January 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Consultation will be undertaken with head teachers, Building Schools for the Future project team, DLT, Schools IT Working Group	Elaine Alexander Business Transformation Consultant Tel: 01733 317984 elaine.alexander@peterborou gh.gov.uk	Public report will be available from the Governance Team one week before the decision is made.



<p><b>Land Transactions to Enable Expansion and Relocation of Primary School</b> To agree in principle the exchange of land to facilitate the expansion and relocation of a primary school. To authorise the Head of Strategic Property to negotiate detailed terms for the transaction.</p>	January 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Consultation will be undertaken with the school	Alison Chambers Asset Development Officer Tel: 01733 863975 alison.chambers@peterborou gh.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Contract for the Supply of Library Stock</b> Authority to award the library book stock contract</p>	January 2010	<b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b>	Strong & Supportive Communities	Internal stakeholders as appropriate	Helen Sherley Service Development Manager Tel: 01733 864273 helen.sherly@peterborough.g ov.uk	Public report will be available from the Senior Governance Officer one week before the decision is made

<p><b>Joint Service Centre at Hampton</b> To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough</p>	<p>January 2010</p>	<p><b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b></p>	<p>Strong &amp; Supportive Communities</p>	<p>Consultation will take place with the Cabinet Member of Community Services, ward councillors, affected divisions within PCC and potential user groups in Hampton.</p>	<p>Fiona O'Mahony Hampton Joint Service Centre Project Director Tel: 01733 863856 fiona.o'mahony@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
<p><b>Compost Contract Extension</b> To extend the current compost contract by 2 years</p>	<p>January 2010</p>	<p><b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b></p>	<p>Environment Capital</p>	<p>Internal departments as appropriate</p>	<p>Amy Nebel Recycling Contracts Officer Tel: 01733 864727 amy.nebel@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>

<p><b>Section 75 Pooled funding arrangements for substance misuse services</b> Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	January 2010	<b>Cabinet Member for Resources</b>	Commission for Health Issues	Internal stakeholders as appropriate	Paul Phillipson Executive Director - Operations Tel: 01733 453455 paul.phillipson@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made
<p><b>Arthur Mellows Village College Gym and Innovation Centre</b> Authority to award the contract for the construction of the gym and innovation centre at Arthur Mellows Village College</p>	January 2010	<b>Cabinet Member for Resources</b>	Creating Opportunities and Tackling Inequalities	Ward councillors and relevant stakeholders.	Isabel Clark Planning & Development Manager Tel: 01733 863914 isabel.clark@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made

<p><b>Sale of Land at Dickens Street Car Park</b> To authorise the Cabinet Member and the Chief Executive to negotiate and conclude the sale of the surplus land</p>	<p>January 2010</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultations will be undertaken with relevant stakeholders and ward councillors</p>	<p>Andrew Edwards Head of Strategic Property Tel: 01733 384530 andrew.edwards@peterborou gh.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>
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## FEBRUARY

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Older People's Accommodation Strategy</b> To agree next phase of implementation of the Older People's Accommodation Strategy</p>	February 2010	<b>Cabinet</b>	Commission for Health Issues	Consultation will be undertaken with relevant stakeholders as appropriate.	Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Partnership Agreement between the City Council and the Primary Care Trust for the Provision of Adult Social Care</b> To approve the new partnership agreement between the city council and the primary care trust</p>	February 2010	<b>Cabinet</b>	Commission for Health Issues	All relevant stakeholders as appropriate	Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made
<p><b>Culture Trust</b> To agree whether to proceed with the Trust as set out in the Cabinet decision of 12 October 2009</p>	February 2010	<b>Cabinet</b>	Strong & Supportive Communities	All relevant stakeholders as appropriate	Kevin Tighe Head of Cultural Services Tel: 01733 863784 kevin.tighe@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p><b>Refreshed Local Area Agreement (LAA)</b> To sign off the refreshed LAA prior to its submission to the Government Office</p>	<p>February 2010</p>	<p><b>Leader of the Council</b></p>	<p>Environment Capital</p>	<p>Relevant stakeholders and for a including Environment Capital Scrutiny Committee</p>	<p>Christina Wells Head of Strategic Improvement &amp; Partnerships Tel: 01733 863604 christina.wells@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>
<p><b>Award of Contract - Nene Valley Primary School</b> To award the contract for an extension to the school</p>	<p>February 2010</p>	<p><b>Cabinet Member for Education, Skills and University</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal departments as appropriate</p>	<p>Alison Chambers Asset Development Officer Tel: 01733 863975 alison.chambers@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>

## MARCH

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Local Transport Plan Capital Programme of Works 2010/11</b> To approve the proposed programme of works for 2010/11</p>	<p>March 2010</p>	<p><b>Cabinet Member for Neighbourhoods, Housing and Community Development</b></p>	<p>Environment Capital</p>	<p>Consultation will be undertaken with the relevant internal stakeholders and with the Environment Capital Scrutiny Committee</p>	<p>Sally Savage Senior Project Support Worker Tel: 01733 452655 sally.savage@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>
<p><b>Award of Contract - Heltwate School</b> To award the contract for refurbishment of the school</p>	<p>March 2010</p>	<p><b>Cabinet Member for Education, Skills and University</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal departments as appropriate</p>	<p>Alison Chambers Asset Development Officer Tel: 01733 863975 alison.chambers@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>

**APRIL**

**THERE ARE CURRENTLY NO DECISIONS SCHEDULED FOR APRIL**



**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team

**CITY SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Performance and Programme Management  
Strategic Property  
Human Resources  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Families and Communities  
Commissioning and Performance  
Learning

**ENVIRONMENTAL AND COMMUNITY SERVICES DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services

Building Control Services

Cultural Services

Transport and Engineering Services

EMERGENCY PLANNING

OCCUPATIONAL HEALTH

CITY CENTRE SERVICES

**CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE  
WORK PROGRAMME 2009/10**

Meeting Date	Item	Progress
21 July 2009	<b>16 to 18 year olds not in Education, Training or Employment (NEET)</b>  <b>Contact Officer: Maureen Phillips</b>	Recommendations made to the Cabinet Member for Education, Skills and University and the Lead Officer. Response received.
	<b>Services for Adults and Children with disabilities</b>  <b>Contact Officer: Maureen Phillips</b>	Recommendations made to the Cabinet Member for Education, Skills and University and the Lead Officer. Response received.
15 September 2009  <i>Draft reports 27 August</i>  <i>Final reports 4 Sept</i>	<b>Progress Report on Delivery of Local Area Agreement Priority</b>  To consider and comment on the performance report for Quarter 1.  <b>Contact Officer: Director of Adult Social Services &amp; Performance</b>	Monitoring the progress of the LAA Priority to be continued through out the year through the Scrutiny Bulletin and scheduled meetings.
	<b>Ofsted Unannounced Inspection of Contact, Referral and Assessment Services</b>  To consider and comment on the recent unannounced Ofsted Inspection of contact referral and assessment services and to make any necessary recommendations.  <b>Contact Officer: Executive Director of Children's Services</b>	Ofsted Unannounced Inspection Action Plan update scheduled for November 2009
	<b>The results on delivering through localities consultation</b>  To consider and comment on the results of the delivery through localities consultation and make any necessary recommendations.  <b>Contact Officer: Maureen Phillips</b>	Delivering through Localities – Impact Assessment report scheduled for January 2010.
	<b>Presentation of 2009 Examination Results EYFS – Key Stage 4</b>  To consider and comment on the 2009 examination results and to make any necessary recommendations.  <b>Contact Officer: Mel Collins</b>	Validated 2009 Examination Results Report scheduled for January 2010.

Meeting Date	Item	Progress
<p><b>17 November 2009</b></p> <p><i>Draft reports 30 October</i></p> <p><i>Final reports 6 November</i></p>	<p><b>Portfolio Progress report from Cabinet Members relevant to the committee:</b></p> <ul style="list-style-type: none"> <li>➤ Cabinet Member for Education, Skills and University</li> <li>➤ Cabinet Member for Children's Services</li> </ul> <p><b>Carers Including Young Carers</b></p> <p>To scrutinise and comment on the current services available for Carers and make recommendations on areas where improvement or alternative approaches may prove more effective.</p> <p><b>Contact Officer: Executive Director of Children's Services and Director of Adult Social Services &amp; Performance</b></p> <p><b>Update on Action Plan to Address Ofsted Unannounced Inspection Outcomes</b></p> <p>To scrutinise and comment on progress made on the action plan put in place following the Ofsted Unannounced Inspection and make any necessary recommendations for improvement.</p> <p><b>Contact Officer: Executive Director of Children's Services and Director of Adult Social Services &amp; Performance</b></p>	
<p><b>19 January 2010</b></p> <p><i>Draft reports 31 December</i></p> <p><i>Final reports 8 January</i></p>	<p><b>Safeguarding Children Board</b></p> <p>To scrutinise and comment on the work and progress made by the Peterborough Safeguarding Children Board in improving safeguarding arrangements for children and make any necessary recommendations.</p> <p><b>Contact Officer: Debbie Brayshaw</b></p>	

Meeting Date	Item	Progress
	<p><b>Children's Trust Developments</b></p> <p>To scrutinise and comment on the progress and impact that the Children's Trust has made on the provision of Children's Services and make any necessary recommendations.</p> <p><b>Contact Officer: Stephen Sutherland</b></p>	
	<p><b>Validated 2009 Examination Results Key Stage 2 and Key Stage 4</b></p> <p>To scrutinise and comment on the Validated 2009 examination results and to make any necessary recommendations.</p> <p><b>Contact Officer: Mel Collins</b></p>	
<p><b>4 February 2010</b></p>	<p><b>The Big Debate – The Effects on Peterborough of the Economic Downturn</b></p> <p>Question: In light of both the current economic climate and finite resources how best can we ensure that vulnerable adults and children are supported now and in the future?</p>	
<p><b>16 March 2010</b></p> <p><i>Draft reports 26 February</i></p>	<p><b>Portfolio Progress report from Cabinet Members relevant to the committee:</b></p> <ul style="list-style-type: none"> <li>➤ Cabinet Member for Education, Skills and University</li> <li>➤ Cabinet Member for Children's Services</li> </ul>	
<p><i>Final reports 5 March</i></p>	<p><b>Development of the Integrated Transitional Services</b></p> <p>To consider and comment on the progress of the development of the Integrated Transitional Services and make recommendations on areas where improvement or alternative approaches may prove more effective.</p> <p><b>Contact Officer: Executive Director of Children's Services and Director of Adult Social Services &amp; Performance</b></p>	

Meeting Date	Item	Progress
	<p><b>Services for Young People with Disabilities and English not as their first language</b></p> <p>To consider and comment on services provided for Young People with Disabilities and English not as their first language and make any necessary recommendations.</p> <p><b>Contact Officer: Yansy Kelly</b></p>	
	<p><b>Support Groups for Children and adults with disabilities</b></p> <p>To consider and comment on the effectiveness of the range and types of support groups available for Children and adults with disabilities and to make any necessary recommendations.</p> <p><b>Contact Officer: Yansy Kelly</b></p>	
	<p><b>Progress Report on Delivery of the Local Area Agreement Priority</b></p> <p>To scrutinise the performance of the LAA priority Creating Opportunities, Tackling Inequalities and make any necessary recommendations.</p> <p><b>Contact Officer: Director of Adult Social Services &amp; Performance</b></p>	